



Monday, 30 October 2023

Dear Sir/Madam

A meeting of the Cabinet will be held on Tuesday, 7 November 2023 in the Council Offices, Foster Avenue, Beeston, NG9 1AB, commencing at 6.00 pm.

Should you require advice on declaring an interest in any item on the agenda, please contact the Monitoring Officer at your earliest convenience.

Yours faithfully

Chief Executive

To Councillors: M Radulovic MBE (Chair)
G Marshall (Vice-Chair)
S A Bagshaw
R E Bofinger
C Carr

H J Faccio
J W McGrath
H E Skinner
P A Smith
V C Smith

A G E N D A

1. APOLOGIES

To receive apologies and to be notified of the attendance of substitutes.

2. DECLARATIONS OF INTEREST

Members are requested to declare the existence and nature of any disclosable pecuniary interest and/or other interest in any item on the agenda.

3. MINUTES

(Pages 7 - 18)

Cabinet is asked to confirm as a correct record the minutes of the meeting held on 3 October 2023.

4. SCRUTINY REVIEWS (Pages 19 - 22)

The purpose of this report is to make Members aware of matters proposed for and undergoing scrutiny.

5. REPORT OF THE MONITORING OFFICER

5.1 REPORT ON RIPA (REGULATION OF INVESTIGATORY POWERS ACT 2000) POLICY (Pages 23 - 62)

To seek Cabinet approval for the Regulation of Investigatory Powers Act 2000 ('RIPA') policy and to inform Members that none of the RIPA powers have been used in the last 12 months.

6. RESOURCES AND PERSONNEL POLICY

6.1 FRAUD POLICY REVIEW AND MONEY LAUNDERING POLICY REVIEW (Pages 63 - 84)

To approve the updated corporate policies relating to the prevention of fraud and corruption and money laundering.

6.2 MEDIUM TERM FINANCIAL STRATEGY 2023/24 TO 2027/28 AND BUSINESS STRATEGY 2024/25 (Pages 85 - 100)

This report presents an update on the Council's Medium Term Financial Strategy and highlights progress with the delivery of the Business Strategy.

6.3 ATTENDANCE MANAGEMENT POLICY REVIEW (Pages 101 - 124)

To review the operation of the attendance policy.

7. ECONOMIC DEVELOPMENT AND ASSET MANAGEMENT

7.1 SECTION 106 ITPS RECEIPT AND ALLOCATION – ACCESS IMPROVEMENTS AT COVENTRY LANE (Pages 125 - 128)

To provide an update on received section 106 Integrated Transport (ITPS) funds and to recommend utilising some of these funds on access improvements off Coventry Lane in Bramcote and Stapleford.

7.2 APPLICATION FOR RETROFIT WORKS DEVOLUTION FUND (Pages 129 - 164)

To advise Cabinet that an application for grant funding has been made to the East Midlands Devolution Fund managed by Nottingham City Council for energy efficient retrofit works.

7.3 DECARBONISATION PLANS FOR PUBLIC BUILDINGS (Pages 165 - 168)

The purpose of the report is to agree funding to procure decarbonisation plans for the Council Offices, Bramcote Crematorium and Kimberley Depot.

8. HOUSING

8.1 SPEECH CALL UNITS AND LIFELINE SERVICE (Pages 169 - 172)

To seek Cabinet approval to begin a project to consider an alternative solution for Speech Call Units and the Lifeline Service.

9. COMMUNITY SAFETY

9.1 REVIEW OF CORPORATE ENFORCEMENT POLICY (Pages 173 - 194)

To advise Members of, and seek approval for, a revised Food Service Plan.

10. LEISURE AND HEALTH

10.1 HEALTH AND WELLBEING ACTION PLAN 2023-2026 REPORT (Pages 195 - 244)

To advise Members of the merger of the Health Action Plan with the Mental Health, the Dementia and the Tobacco Control Action Plans into one plan to reduce the number of action plans being managed and duplication creating efficiencies and to seek approval of the new Action Plan 2023 – 2026.

11. ENVIRONMENT AND CLIMATE CHANGE
- 11.1 TREE STRATEGY-MANAGEMENT STRATEGY FOR TREES IN COUNCIL OWNERSHIP 2023-2027 (Pages 245 - 270)
- To seek approval for the new Tree Strategy 2023-2027.
- 11.2 WASTE STRATEGY UPDATE -IMPLEMENTATION OF FOOD WASTE COLLECTIONS (Pages 271 - 286)
- To update Members on the progress of Broxtowe's Interim Waste Strategy and to inform on the impacts of kerbside food waste collections.
- 11.3 SMOKE CONTROL AREA REPLACEMENT AND SMOKE CONTROL PENALTY POLICY (Pages 287 - 318)
- To advise Members of the proposals to review the Smoke Control Order areas within the Borough and introduce a policy for the enforcement of these Orders.
- 11.4 BENCHMARKING BROXTOWE BOROUGH COUNCIL OWN OPERATION SCOPE 3 EMISSIONS (Pages 319 - 320)
- To seek approval to employ a consultant to undertake Scope 3 benchmarking for Broxtowe Borough Council's own operations.
12. ECONOMIC DEVELOPMENT AND ASSET MANAGEMENT, ENVIRONMENT AND CLIMATE CHANGE, AND RESOURCES AND PERSONNEL POLICY
- 12.1 APPOINTMENT OF UNIVERSITY CONSULTANTS TO SUPPORT HOUSING DECARBONISATION (Pages 321 - 324)
- To seek approval for the appointment of consultants from the University of Nottingham to inform the Council's approach towards meeting 2050 net-zero carbon emissions targets.

13. CABINET WORK PROGRAMME (Pages 325 - 326)
- Cabinet is asked to approve its Work Programme, including potential key decisions that will help to achieve the Council's key priorities and associated objectives.
14. EXCLUSION OF PUBLIC AND PRESS
- The Committee is asked to RESOLVE that, under Section 100A of the Local Government Act, 1972, the public and press be excluded from the meeting for the following items of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraphs 1,2 and 3 of Schedule 12A of the Act.**
15. ENVIRONMENT AND CLIMATE CHANGE
- 15.1 BENCHMARKING BROXTOWE BOROUGH COUNCIL'S OWN OPERATION SCOPE 3 EMISSIONS APPENDIX (Pages 327 - 328)
16. ECONOMIC DEVELOPMENT AND ASSET MANAGEMENT, AND RESOURCES AND PERSONNEL POLICY
- 16.1 APPOINTMENT OF UNIVERSITY OF NOTTINGHAM CONSULTANTS TO SUPPORT HOUSING DECARBONISATION - APPENDIX (Pages 329 - 344)
17. HOUSING AND RESOURCES AND PERSONNEL POLICY
- 17.1 AWARD OF CONTRACT FOR THE HOUSING MODERNISATION PROGRAMME (Pages 345 - 348)
18. RESOURCES AND PERSONNEL POLICY
- 18.1 REVIEW OF SENIOR SALARIES (Pages 349 - 354)